

Marykirk Parent & Carers Council

Minutes of AGM held on

Monday 7th September 2015 at Marykirk Primary School

Present: Fiona Thomson (Head Teacher), Heather Herd, Chantal Hay, Karen Stather, Carrie Diack, Bev MacKinnon, Karen Wolstencroft, William Brown

Chaired by: Heather Herd

1. Apologies

Sara Adair, Kim Tait (present for the Ordinary meeting which followed)

2. Review of Previous AGM Minutes – 3rd September 2014

Minutes were proposed as a true reflection of events by Bev MacKinnon and seconded by Fiona Thomson.

3. Chair's Remarks

Thanks to all attending the AGM and giving freely of their time over the past year. It has been a busy year raising funds and the continued support of all involved in organising and attending the fund raising events is very welcome.

4. Treasurer's Remarks

Sara had been unable to attend in person due to work commitments but had passed on a message that having now paid for the Adventure playground, the MPPC's bank balance was just a few hundred pounds. Accounts for the year to date have yet to be prepared.

5. Head Teacher's Report

The support of the MPCC and parents has been very much appreciated with a variety of events that have benefited from the funds raised. The adventure playground having been recently installed is being keenly used by the children. It has been a successful year covering a wide range of activities. After the healthy report from HMI during the previous school year, the school aims to continue striving for excellence. As part of this the school improvement plan will soon be uploaded to the school website outlining the priorities for the school year ahead.

6. Election of Office Bearers

Chair – Chantal Hay

Treasurer – Karen Stather

Secretary – Karen Wolstencroft

7. Any other business

Accounts need to be audited in accordance with MPCC constitution. Need to source someone with an accounting background who would be prepared to audit the accounts. **Action WB/FT**

Marykirk Parent & Carers Council

Minutes of Ordinary Meeting held immediately after AGM on

Monday 7th September 2015 at Marykirk Primary School

1. Review of Previous Minutes – 1st June 2015

Minutes were proposed as a true reflection of events by Karen Wolstencroft and seconded by Bev MacKinnon.

2. Adventure Playground - Update

A cheque for £2000 has been handed over to the school office to cover the MPCC's required contribution. This payment fulfills the MPCC's initial funding commitment.

Fiona reported that the adventure playground has been very popular amongst the pupils since it was completed. After representation from some of the children, a rota system has been introduced albeit not to universal approval. It is expected that once the novelty of the playground wanes, the rota system can be removed.

Fiona also reported that the council are going to assist financially with upkeep & maintenance costs of the adventure playground.

3. Raft Race Committee Donation

The Raft Race committee presented the MPCC with two donations, one of £600 specifically towards the Adventure Playground and one of £200 for general use. All present agreed that these were extremely generous donations from the Raft Race committee. Letters of thanks to the Raft Race committee will be put together from the children as well as one from the MPCC. **Action: FT/KW**

4. Pamper/Shopping Evening – 25th September

Heather reported that all is progressing well with preparations for this. Chantal will assist Heather putting together a letter publicising the event that will be sent home with the children soon.

Donations are required for the hamper prize so if anyone has anything suitable, please contact Heather. Two bottles of wine left over from the 80s night 'wine or water' are available to start things off.

5. Fashion Show

This had due to take place previously but had been postponed due to a lack of volunteers. It has now been decided to re-schedule this for March/Easter time. Heather will check with M and Co to see if this is ok. **Action: HH**

6. MPCC Logo

Heather showed the committee a logo that had been put together with the help of another parent. It incorporates the school logo and all agreed that it looked good. Fiona will check to see that there is no issue with the council re copyright on the school logo. **Action: FT**

7. Future Fundraising

Chantal had suggested that frequent requests seeking donations, sponsorship etc for various fundraising activities were tending to become counterproductive. Suggested that it might be more effective to focus fund raising efforts onto fewer events.

Chantal also mentioned that the entry fee for the combined "Marykirk's Got Talent" & school prize giving had not been popular with some. While an entry fee to the talent show was fair, it hadn't felt appropriate when it also involved the prize-giving. Fiona explained that the intent had never been for parents to have to pay for the prize-giving but due to circumstances arising from the absence of the Minister, it seemed combining both events would offer the best way forward. The talent show was booked into the village hall which had to be paid for. Adding the prize giving onto this offered the benefit of rolling two events into one albeit with the unintended consequence of paying to get into the prize-giving.

Christmas Coffee Morning featuring family photo sessions – 14th November

Some of the stallholders from the pamper/shopping evening may be interested in taking a stall at this. Heather will check with them. **Action: HH**

Christmas puddings are still popular so enquiries to be made as to flavours & quantities to be ordered. **Action: KT**

Snail Racing.

This had been provisionally booked into the hall for the 3rd October. It was felt best to leave this until the 2016 summer term. Kim will cancel the hall booking. **Action: KT**

8. Any other business

Charitable status – Heather asked whether we felt if this could be of benefit to the MPCC when weighed up against any additional administrative requirements. This is to be looked into further and discussed at next meeting.

Composite classes – slight concern regarding the pace and structure within the mixed years of the senior class. Fiona will discuss with teaching staff.

Community Café & Walks – Fiona reported that continuing on from its start earlier this year, the school will continue to participate in this programme.

School Trip to Glasgow Science Centre - Fiona outlined the recent opportunity for the whole school to make a trip to visit the Glasgow Science Centre. Thanks to a variety of other funding sources available, this can be done for just £4 per pupil which offers excellent value given that it includes travel to and from Glasgow as well as entry to the Science Centre itself.

Christmas Pantomime - Fiona offered a reminder that this year's Pantomime will be a joint affair to be hosted by Luthermuir Primary in November. Further details will be publicised nearer the time.

Smartboard - As a target for fundraising, Fiona proposed that we aim for the purchase of a smartboard that would be installed in the dining room area. It would provide a wide variety of functions from helping deal with last minute changes in menu choices to offering multimedia options in music classes. £750 was given as a guideline cost but Fiona will look into this in more detail and report back.

Action: FT

Taste of Scotland evening - Fiona mentioned that the school intended to repeat the Taste of Scotland function which was well received last school year. If possible, it will be opened up to include children from the lower years.

9. Date of next meeting

Tuesday, 6th October at 6.30pm.