

Marykirk Parent & Carers Council

Tuesday, 27th October 2015 at Marykirk Primary School

Present: Fiona Thomson (Head Teacher), Heather Herd, Chantal Hay, Karen Stather, Kim Tait, Bev MacKinnon, Karen Wolstencroft ,

Apologies: Sara Adair, William Brown

Chaired by: Chantal Hay

1. Review of Previous Minutes – 7th September 2015

Minutes were proposed as a true reflection of events

2. Adventure Playground Rota System - Update

Rota for use of the playground has been further discussed with the children at the school with advantages and disadvantages of various options being considered. It was agreed to keep to the status quo and review is any further issues raised.

3. Raft Race Committee Donation Letter Update

Letters have been issued by both the school and on behalf of the MPCC to the raft race committee to thank them for their donation.

4. MPCC Logo

Heather to email logo to Chantal and this will allow the logo to be used from now.

Action: HH

5. Snail Race Update

This has been postponed until after the New Year.

6. Fashion Show Update

Heather has been back in touch with M&Co to advise that this now being moved to the Spring. Arrangements will be picked up after the New Year.

Action: HH

7. Smartboard Costing Update

Fiona has contacted the Local Authority (Hazel Hall) who have advised that they would be willing to made a contribution to the total cost along with the MPCC – the details of the level of contribution are unclear at this time. Fiona was able to give costs for three various options depending on the type of smartboard:

- £1500 + installation costs estimated £700
- £3000 with no installation

- Interactive Board - £3,500

It was agreed that it is helpful to have costings which would allow the MPCC to have a specific target for our fundraising. Fiona was asked to go back to the Local Authority to seek further clarification on the level of contribution they would make to any purchase which would then allow the MPCC to make a more considered decision. **Action: FT**

8. Charitable Status for MPCC

Karen S is following up on the criteria for this. Charitable status would allow for the MPCC to apply for various grants. This would be looked again at the next meeting. **Action KS**

9. Scottish Parent Teacher Council Training Courses

Chantal advised that there were a number of courses available for the Committee however she was unsure that there would be a benefit at this time. If sufficient numbers (a minimum of 10 people), courses could be put on locally. It was agreed that this would be looked at again should there be new members to the MPCC. Courses could be run together with neighboring schools.

10. Treasurer Update on funds including Pamper Evening Takings

Current balance £930.

£350 was raised at the Pamper Evening. Heather was disappointed given that other similar evenings had raised a much higher amount. The evening had been well advertised. It was unfortunate that a few of the stall holders had been unable to attend on the night.

11. Letter of Parents and Carers for MPCC Involvement

Chantal had prepared a letter to be issued to all parents and carers to advice of the work of the MPCC and seeking additional support. The letter will allow for feedback suggesting ways which would make it easier to become involved. The letter also included for email contact to allow everyone to be part of this method of communication and so be more aware of any activities. It was agreed that this letter would be issued. **Action: CH**

12. Curriculum Priorities for the Term

The school Improvement Plan is available on the website and any comments are welcome. This was developed from the Inspection Report where one of the recommendations was for the pupils are to be encouraged to talk about what they are doing and what they are learning.

Fiona advised that the school was continuing to have Drama, Music and Art every week.

There will not be a Nativity this year – this takes up a lot of curriculum time and will now be held every second year. There will be a Carol Service on Friday, 18th December.

The Pantomime is arranged for 9th November with Luthermuir School. The price of the ticket would be £5/child and the MPCC agreed to subsidize this so each child at the school will be asked to pay £2. There will be an opportunity for tickets to be offered to other family members not at the school, however they will need to pay the full price. The school will meet the cost of transport. The MPCC will also meet the costs of snacks (there may be some left over from the Halloween party).

13. Halloween Party Planning – 30th October

Heather will arrange to buy the drinks and sweets (there are also bottles of water left over from the Raft Race) and paper bags for the sweets. She will also arrange to purchase sweets for prizes for games, best pumpkin and best costumes.

Action: HH

Chantal will arrange to purchase glow sticks as these are very popular with the children and toilet rolls

Action: CH

The hall can be set up on the Friday from 2.00 pm. Fiona to check if there are decorations at the school. Sound system and microphone will also be available.

There will be sufficient people to assist (including older siblings) for the night to cover the door, sweet shop and MC the event!

14. Christmas Coffee Morning – 14th November, 10.00 am – 12.30 pm

Tickets £2.50/adult £1.50/child

Advertising - This will be advertised on Facebook by Heather and Kim will also arrange for the boards to be put up through the village. Chantal will also arrange for a flyer. Kim will arrange for an advert in the Kincardineshire Observer 'the squeaker'

Action: HH/KT/CH

Heather has already identified a number of potential stallholders including:

Emily and Angus

Pampered Chef

Unique

Stella and Dot

Body Shop

Action: HH

Chantal will contact Scentsy.

The school will have stalls for:

Baking, bottle stall, raffle and the children will require 2 tables for their Enterprise as well as the kitchen. **All volunteers welcome to assist on the day.**

Christmas puddings will also be for sale at £5.00 each. Kim will approach Mhari in regard to selling any remaining puddings in What for Tea shop.

Action: KT

Heather will arrange for raffle books.

Action: HH

Heather will forward the letter to Chantal to use when approaching local businesses for prizes for the raffle.

Action: HH

Chantal will also arrange for a letter to McPhee's for baking to be served with the teas and coffees.

Action: CH

Photographer – Wendy Adie still has some spaces left for the sittings at £10. This will be set up in the little room and Fiona will supervise the appointments on the day.

Action: FT

The hall will be available for setting up from 1.00 pm on Friday, 13th.

Action: All

15. Date of next meeting

To be confirmed.